

GALLERY FUNCTIONS



T (08) 8211 8820

30 WAYMOUTH STREET
ADELAIDE SA 5000

INFO@GALLERYADELAIDE.COM.AU

GALLERYADELAIDE.COM.AU

 @GALLERYADELAIDE

CONTENTS

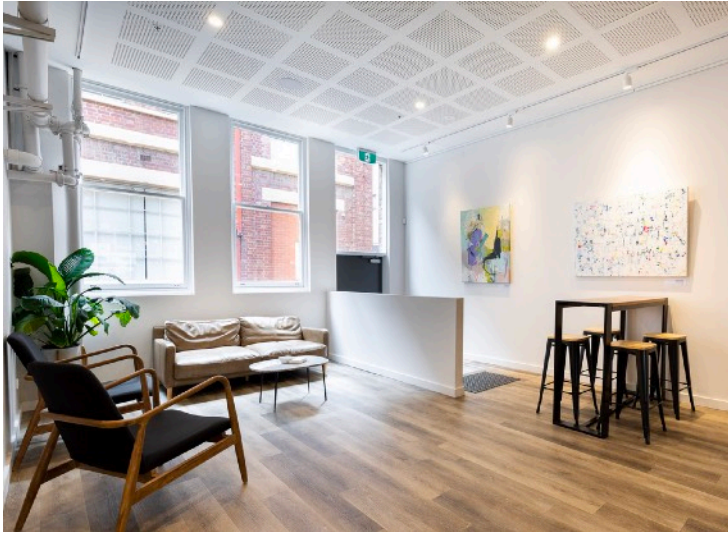


OUR FUNCTION PACKAGES ARE INTENDED AS A
GUIDE IN PLANNING YOUR EVENT, HOWEVER OUR
FUNCTION COORDINATOR WILL WORK CLOSELY WITH
YOU TO CREATE A TAILOR MADE PACKAGE THAT SUITS
YOUR INDIVIDUAL NEEDS.

GALLERY ROOM LEVEL ONE	PG 2 + 3
WAYMOUTH ROOM LEVEL TWO	PG 4 + 5
ROOFTOP LEVEL THREE	PG 6 + 7
SOCIAL CLUB	PG 8
BEVERAGES	PG 9
CONFERENCES + MEETINGS	PG 9
COCKTAIL FOOD	PG 10
SET MENU FOOD	PG 11
CONFIRMATION FORM	PG 12
NOTES	PG 13

WE WOULD LIKE TO THANK YOU FOR CONSIDERING
THE GALLERY FOR YOUR SPECIAL EVENT.

GALLERY ROOM — LEVEL ONE



PERFECT FOR SMALLER AFFAIRS.
THIS ROOM CAN BE HIRED ANYTIME AND CATERS FOR UP TO 90 GUESTS STANDING WITH HIGH TABLES.

THE ROOM INCLUDES A PRIVATE BAR AND COMES EQUIPPED WITH PROJECTOR, MICROPHONE AND AUX CONNECTION FOR SOUND.



MINIMUMS

MONDAY - THURSDAY

- NO ROOM HIRE FEE
- **\$ 1300** ON BEVERAGES AND/OR FOOD

FRIDAY

- NO ROOM HIRE FEE
- **\$ 1000** ON BEVERAGES
- PLUS**
- FOOD CATERING FOR A MINIMUM OF **50 GUESTS**

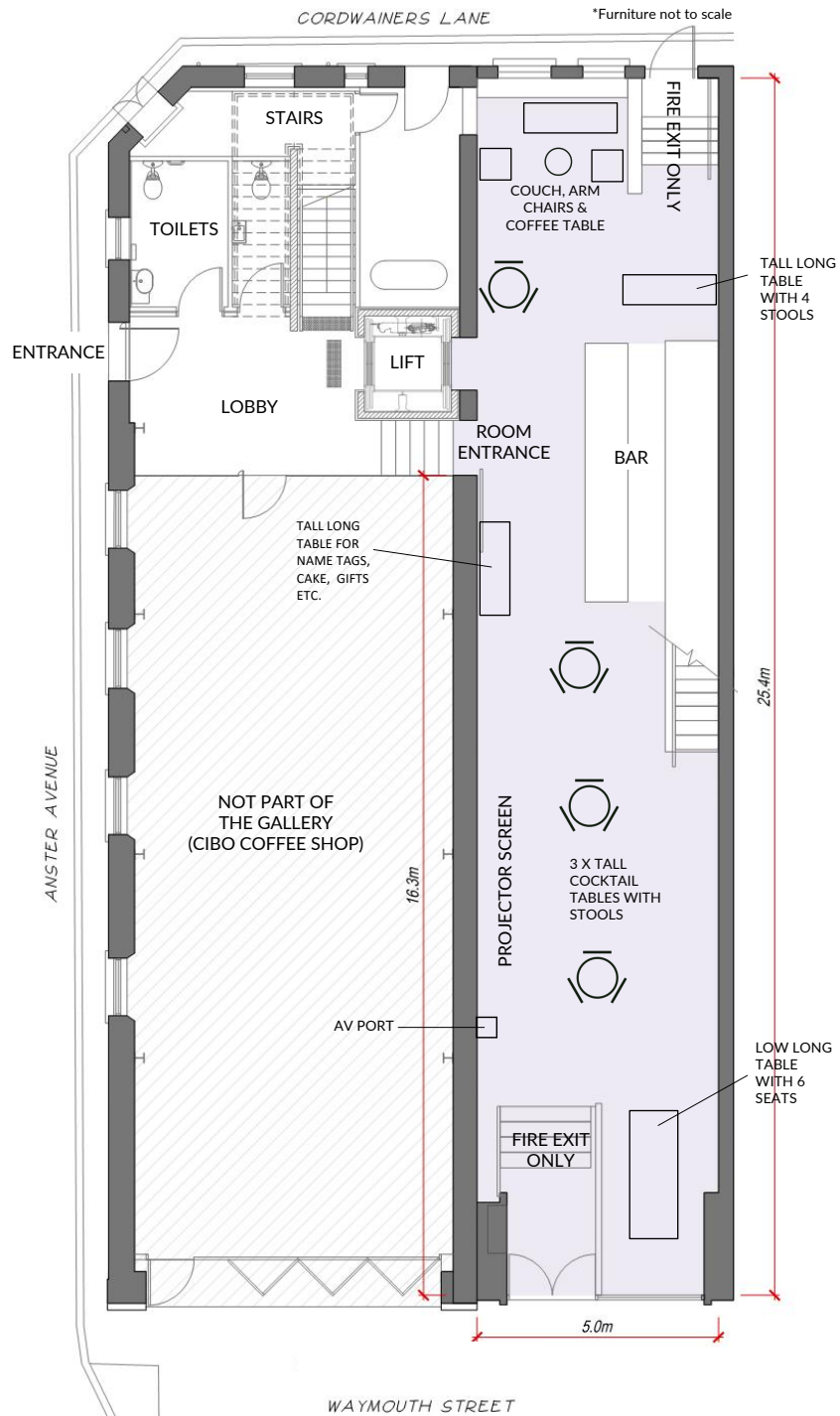
SATURDAY

- NO ROOM HIRE FEE
- **\$ 1500** ON BEVERAGES
- PLUS**
- FOOD CATERING FOR A MINIMUM OF **50 GUESTS**

SUNDAY

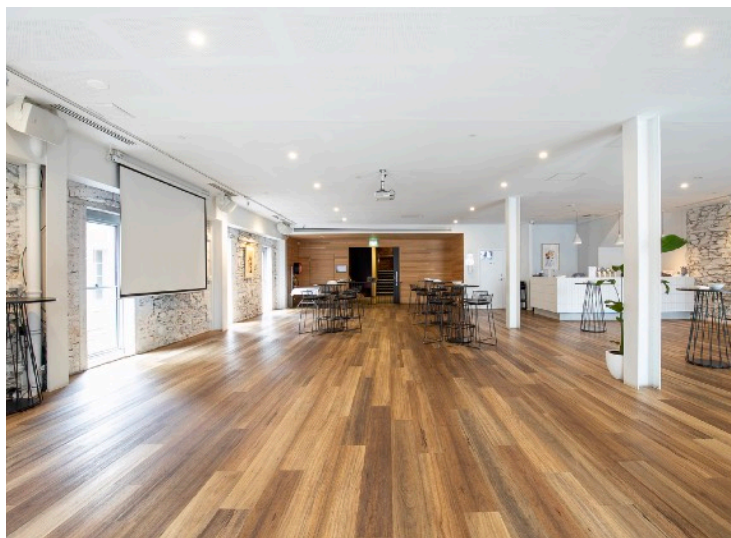
- **\$ 100** ROOM HIRE
- **\$ 1500** ON BEVERAGES
- PLUS**
- FOOD CATERING FOR A MINIMUM OF **50 GUESTS**





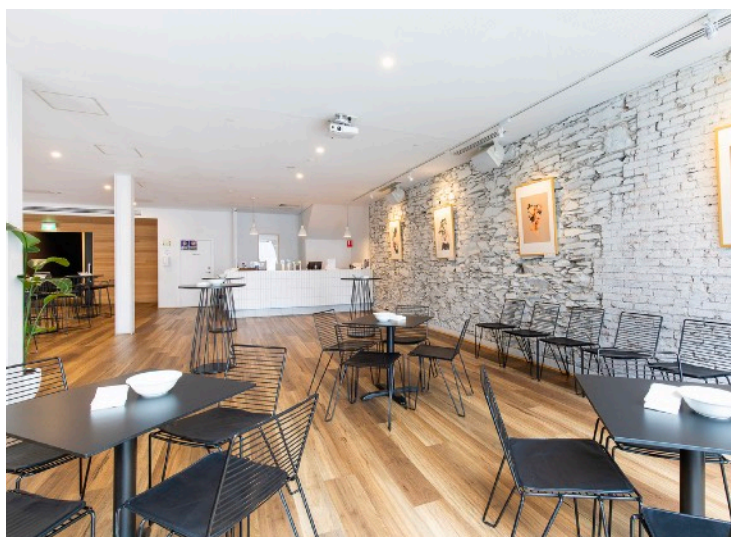
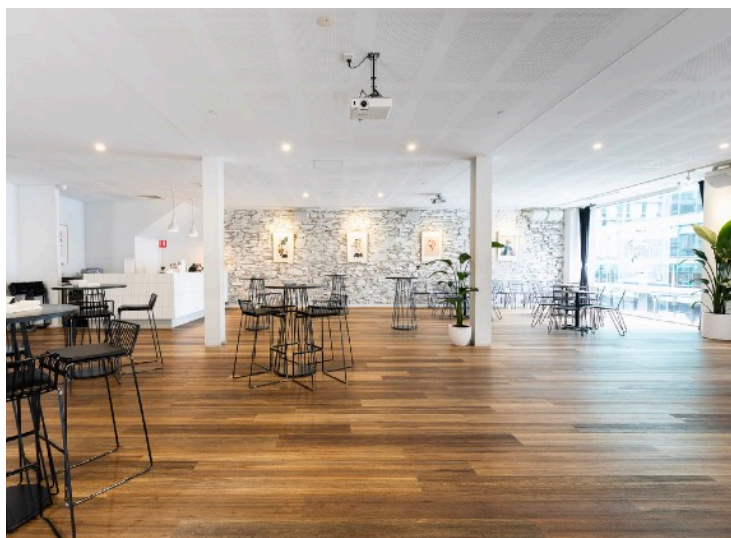
STAND UP COCKTAIL (90 GUESTS)

WAYMOUTH ROOM—LEVEL TWO



THIS ROOM IS DESIGNED TO CATER FOR ANYTHING FROM WEDDINGS THROUGH TO CORPORATE FUNCTIONS AND HAS A CAPACITY OF 140 GUESTS SEATED OR 180 GUESTS STANDING.

THE ROOM INCLUDES A PRIVATE BAR AND COMES EQUIPPED WITH TWO PROJECTORS, TWO MICROPHONES AND AUX CONNECTION FOR SOUND.



MINIMUMS

MONDAY - THURSDAY

- NO ROOM HIRE FEE
- **\$ 2000** ON BEVERAGES AND/OR FOOD

FRIDAY

- NO ROOM HIRE FEE
- **\$ 1500** ON BEVERAGES
- PLUS**
- FOOD CATERING FOR A MINIMUM OF **65 GUESTS**

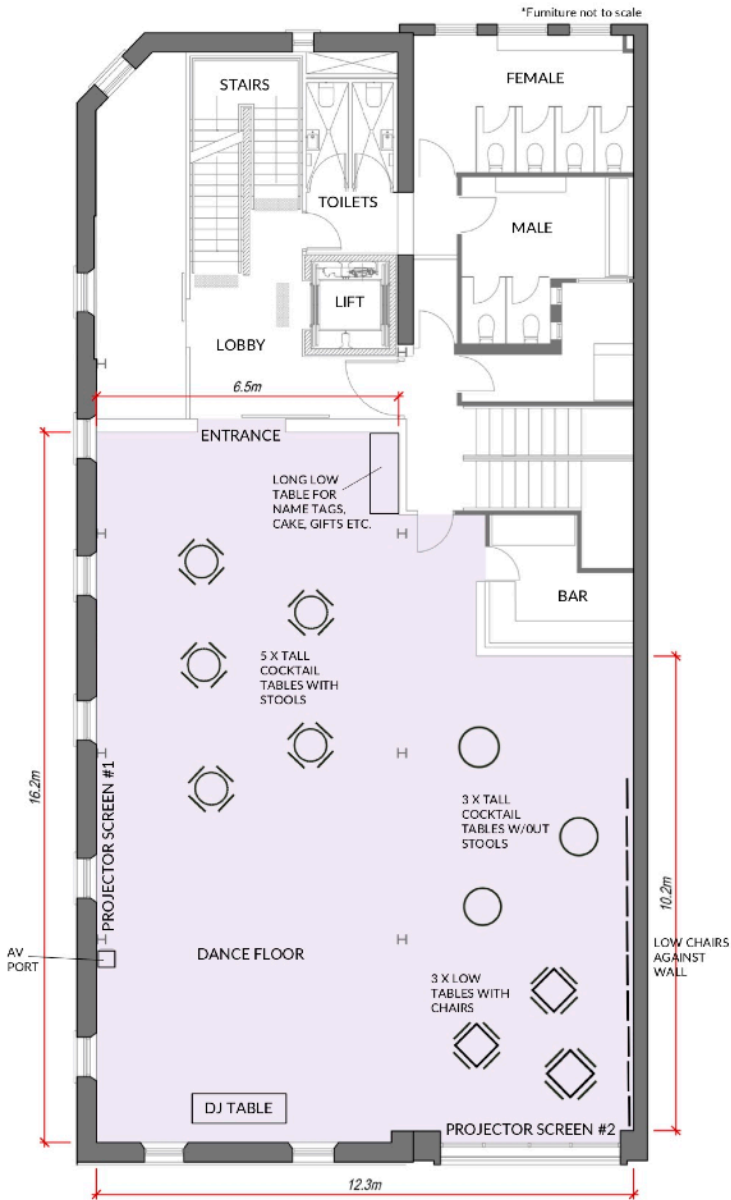
SATURDAY

- NO ROOM HIRE FEE
- **\$ 2500** ON BEVERAGES
- PLUS**
- FOOD CATERING FOR A MINIMUM OF **80 GUESTS**

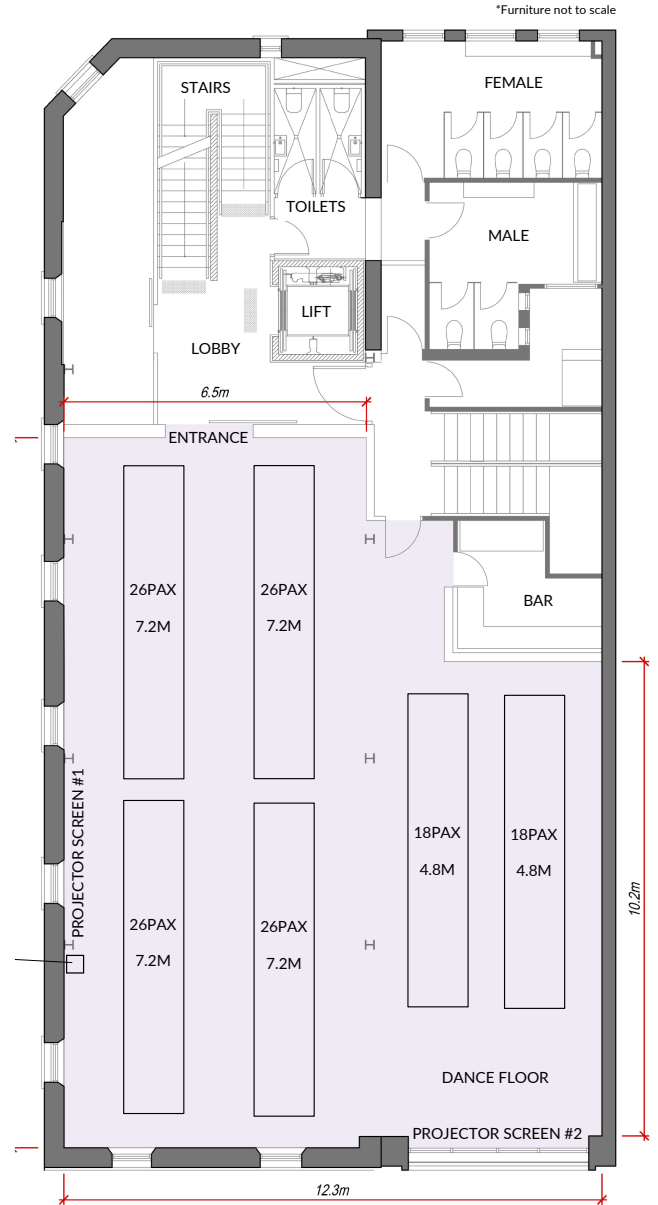
SUNDAY

- **\$ 250** ROOM HIRE
- **\$ 1500** ON BEVERAGES
- PLUS**
- FOOD CATERING FOR A MINIMUM OF **70 GUESTS**

FOR SIT DOWN SET MENU FUNCTIONS A \$500 ROOM HIRE FEE APPLIES



**STAND UP
COCKTAIL
(180 GUESTS)**



**SIT DOWN
SET MENU
(140 GUESTS)**

THE ROOFTOP — LEVEL THREE



THE ROOFTOP IS AVAILABLE FOR PRIVATE HIRE SUNDAY TO THURSDAY ONLY.

THIS AREA CAN CATER FOR UP TO 180 GUEST COCKTAIL FUNCTIONS. IT COMES WITH MICROPHONE, TV SCREEN AND AUX CONNECTION FOR SOUND.

WITH RETRACTABLE ROOF, BLINDS, HEATERS AND FANS IT'S PERFECT ANY TIME OF YEAR!



THINKING SOMETHING SMALLER? SEE PAGE 8 FOR OUR SOCIAL CLUB OPTION, OR CALL OUR ROOFTOP TEAM ON 82118820 FOR CASUAL BOOKINGS!



MINIMUMS

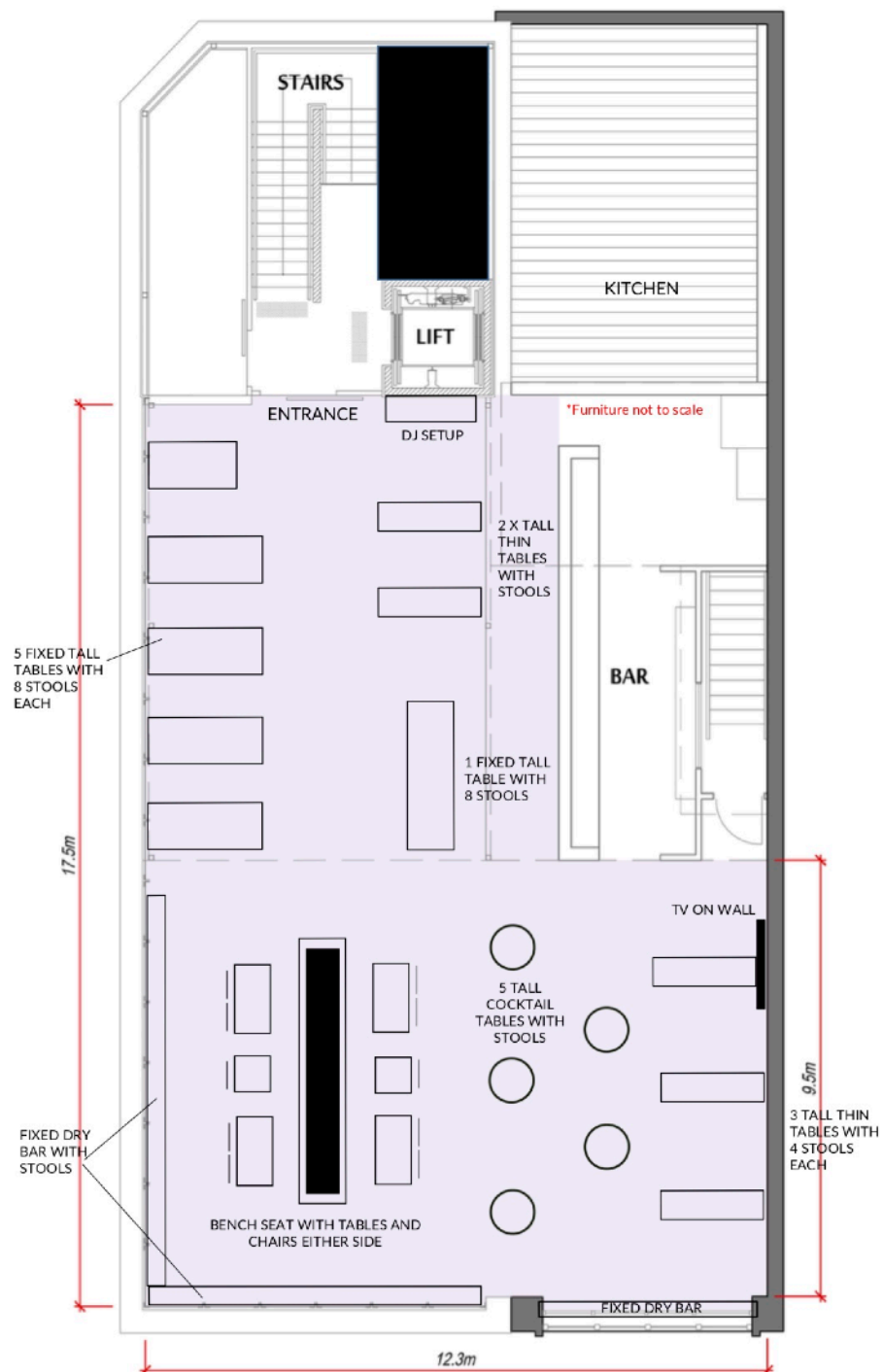
MONDAY - THURSDAY

- **\$ 250** ROOM HIRE
- **\$ 1500** ON BEVERAGES
- PLUS**
- FOOD CATERING FOR A MINIMUM OF **70 GUESTS**

FRIDAY & SATURDAY N/A

SUNDAY

- **\$ 500** ROOM HIRE
- **\$ 2500** ON BEVERAGES
- PLUS**
- FOOD CATERING FOR A MINIMUM OF **90 GUESTS**



STAND UP COCKTAIL (180 GUESTS)

THE ROOFTOP — SOCIAL CLUB

DETAILS

- AVAILABLE TUESDAY - SATURDAY
- NO HIRE FEE
- SECTIONED OFF AREA ON THE ROOFTOP FROM 4PM - 7PM
BOLLARDS ARE REMOVED AT 7PM, HOWEVER GUESTS ARE MORE THAN WELCOME TO STAY AND CONTINUE ENJOYING THE ROOFTOP WITH THE GENERAL PUBLIC.

- \$1000 MIN SPEND ON BEVERAGE TAB

THE MINIMUM SPEND NEEDS TO BE PAID FOR ON ONE CREDIT CARD. WE PROVIDE WRISTBANDS FOR YOUR GUESTS TO USE. THE MINIMUM SPEND IS FOR BEVERAGES ONLY AND MUST BE MET BETWEEN 4PM-7PM.

- SPACE FOR 30 - 50 GUESTS

IF THE MINIMUM OF 30 GUESTS IS NOT REACHED BOLLARDS MAY BE REMOVED AND THE SPACE OPEN TO THE PUBLIC. WE CANNOT GUARANTEE SPACE FOR MORE THAN 50 GUESTS AND WILL BE SUBJECT TO ROOFTOP CAPACITY.

- FUNCTION OR ROOFTOP FOOD MENU AVAILABLE

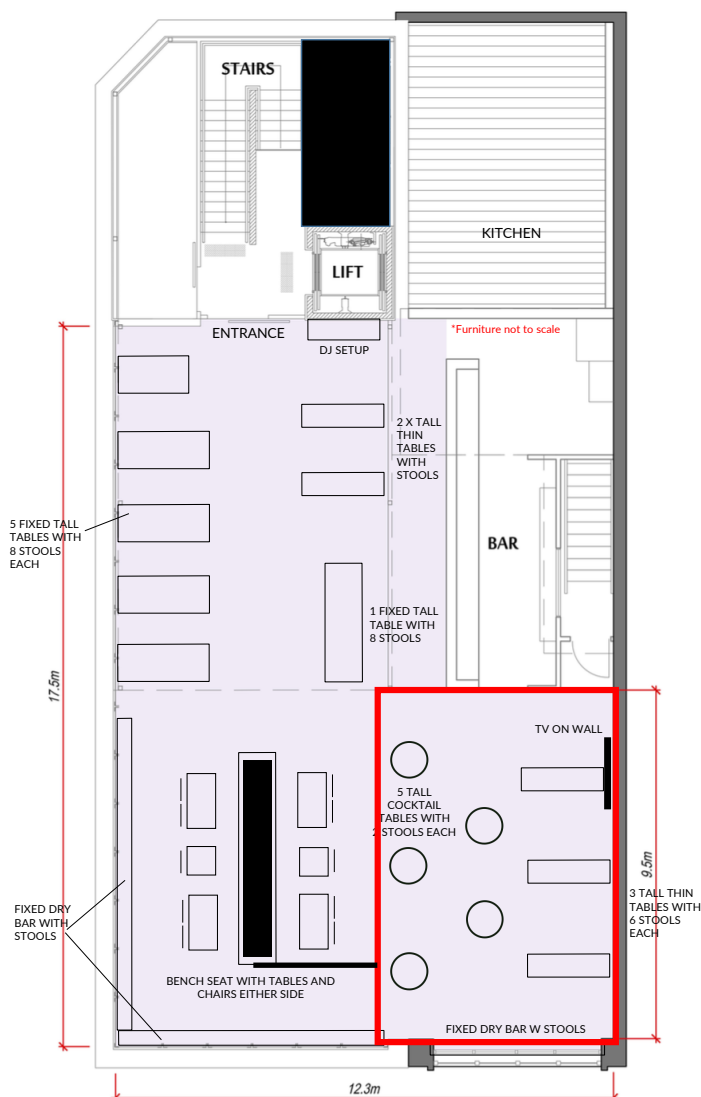
IF YOU WOULD LIKE TO PREORDER FOOD FROM OUR FUNCTION COCKTAIL MENU OR ROOFTOP FOOD MENU IT MUST ALSO BE PREPAID. OTHERWISE, YOU ARE MORE THAN WELCOME TO ORDER FROM OUR ROOFTOP MENU THROUGHOUT THE NIGHT.

- DECORATIONS

ARE WELCOME (PLEASE NO CONFETTI OR GLITTER) BUT THEY WILL NEED TO ARRIVE AND LEAVE WITH YOU.

- SPEECHES

YOUR BOOKING IS A ROPED OFF AREA IN THE PUBLIC SPACE. YOU WON'T BE ABLE TO USE A MICROPHONE AND WE WON'T BE ABLE TO LOWER MUSIC LEVEL.



SOCIAL CLUB BOOKING DETAILS

CONTACT PERSON:

EVENT DATE:

NO. OF GUESTS:

EVENT NAME:

TELEPHONE:

EMAIL:

PAYMENT METHOD: CREDIT CARD OR EFT TRANSFER (INVOICE)

CARD NUMBER:

EXPIRY:

CV:

NAME ON CARD:

SIGNATURE:

DATE:

BEVERAGE OPTIONS

IF YOU DO NOT WISH TO HAVE A BEVERAGE PACKAGE YOU MAY RUN A BEVERAGE TAB INSTEAD USING EITHER THE HOUSE OR PREMIUM BEVERAGES.

MINIMUM BEVERAGE SPEND MUST BE MET

SUBSIDISED BEVERAGES UNAVAILABLE

HOUSE PACKAGE 45 PP FOR 3 HOURS

+ 12.5 PP FOR EACH ADDITIONAL HOUR
(MUST BE CONFIRMED BEFORE FUNCTION)

WINE

SAUVIGNON BLANC - ADELAIDE HILLS, SA

SHIRAZ - BAROSSA VALLEY, SA

SPARKLING BRUT - ADELAIDE HILLS, SA

BEER

HAHN SUPER DRY

STONE & WOOD PACIFIC ALE

FURPHY

BOAGS PREMIUM LIGHT BOTTLES

SOFT DRINK + JUICE

COCA COLA RANGE ON TAP

ORANGE, PINEAPPLE, CRANBERRY + APPLE JUICES

PREMIUM PACKAGE 55 PP FOR 3 HOURS

+ 15 PP FOR EACH ADDITIONAL HOUR
(MUST BE CONFIRMED BEFORE FUNCTION)

WINE

CHOOSE ANY 4 WINES FROM OUR FUNCTION
WINE LIST (PLEASE ASK FUNCTION MANAGER FOR
WINE LIST)

BEER + CIDER

HAHN SUPER DRY

STONE & WOOD PACIFIC ALE

KIRIN

FURPHY

ADELAIDE HILLS CIDER BOTTLES

BOAGS PREMIUM LIGHT BOTTLES

SOFT DRINK + JUICE

COCA COLA RANGE ON TAP

ORANGE, PINEAPPLE, CRANBERRY + APPLE JUICES

COFFEE + TEA OPTIONS SEE BELOW

CONFERENCES + MEETINGS

FOOD MENU

HAM + CHEESE CROISSANT - 9 PER CROISSANT

FRUIT PLATTER (SUITABLE FOR UP TO 20 GUESTS) 40 EACH

ASSORTED MUFFINS - 7 PER MUFFIN

ASSORTED WRAPS - 14 PER WRAP

ARANCINI- 4 PER PIECE

SUSHI PLATTER (25 PIECES) - 45 EACH

WEDGES WITH SOUR CREAM + SWEET CHILLI (SERVES 5 - 10
GUESTS) - 18 EACH

VEGETARIAN DIPS + SALTED LOAF (SERVES 5 - 10
GUESTS) - 20 EACH

CHEESE BOARD WITH TWO CHEF SELECTION CHEESES,

DRIED FRUIT + LAVOSH (V) - 60 EACH

SEE SET MENU FOR MORE FOOD OPTIONS ON PAGE 9

BEVERAGE MENU

SELF SERVICE COFFEE PERCOLATOR + TEA URN

(MIN 20 GUESTS) 4 PP

NO MINIMUM SPENDS

AVAILABLE TUESDAY TO
FRIDAY

9:30AM UNTIL 4PM **ONLY**

GALLERY ROOM

- N/A

WAYMOUTH ROOM

- \$ 600 ROOM HIRE

COCKTAIL FOOD

BASIC MENU - 18 PP 4 ITEMS - FIXED MENU

MALAYSIAN SATAY CHICKEN SKEWERS (GF) (NF) (DF)

VEGETARIAN SPRING ROLLS (VEGAN) (NF) (DF) (V)

BUFFALO MOZZARELLA, TOMATO, BASIL + LEMON

OLIVE OIL CROSTINI (V)

MINI PIES, PASTIES + SAUSAGE ROLLS

STANDARD MENU - 22.5 PP 5 ITEMS - FIXED MENU

ARANCINI (GF) (NF) (V)

ASSORTED SUSHI WITH PICKLED GINGER +
WASABI (DF) (GF) (NF) (VEGETARIAN OPTIONAL)

PANKO PRAWNS WITH WASABI AIOLI

MALAYSIAN SATAY CHICKEN SKEWERS (GF) (NF)
(DF)

VEGETARIAN SPRING ROLLS (VEGAN) (NF) (DF) (V)

EXTRA SINGLE PLATTERS & BOWLS

VEGETARIAN DIPS + SALTED LOAF (V) - **20**

WEDGES WITH SOUR CREAM + SWEET CHILLI
(V) (NF) - **18**

FRIES WITH AIOLI (V) (NF) - **12**

CHEESE BOARD WITH TWO CHEF SELECTION
CHEESES, DRIED FRUIT + LAVOSH (V) - **60**

DESSERT (CANAPE STYLE) (V) - **45**

PREMIUM SELECTION

6 ITEMS - 27 PP

8 ITEMS - 34 PP

10 ITEMS - 40 PP

12 ITEMS - 48 PP

KILPATRICK OYSTERS (DF) (GF) (NF)

CRISPY SZECHUAN CALAMARI (DF) (GF) (NF)

ARANCINI (GF) (NF) (V)

MEDITERRANEAN STYLE QUICHE (V) (NF)

CRISP SWEET POTATO ROUNDS WITH HUMMUS,
BASIL PESTO + GOATS CHEESE (GF) (V)

SUN-DRIED TOMATO, BASIL + FETA CURRY PUFF
PASTRY ROLLS (V)

MALAYSIAN SATAY CHICKEN SKEWERS (GF) (NF) (DF)

MINI PIES, PASTIES + SAUSAGE ROLLS

THAI SPICED MINI CHICKEN MEATBALLS (DF) (GF)

SMOKED SALMON, GOATS CHEESE, WALNUT +
THYME CROSTINI

ASSORTED SUSHI WITH PICKLED GINGER + WASABI
(GF) (NF) (SOME VEGETARIAN)

BEEF FILLET, PESTO, SUN DRIED TOMATO + SHIRAZ

CARAMELISED ONION CROSTINI (DF)

VEGETARIAN SPRING ROLLS (VEGAN) (NF) (DF) (V)

PROSCIUTTO, BRIE + HONEY DRIZZLED ON PEAR

DISCS (GF) (NF)

PANKO PRAWNS WITH WASABI AIOLI

TOMATO + BASIL BRUSCHETTA CUPS (V) (NF)

BUFFALO MOZZARELLA, TOMATO, BASIL + LEMON

OLIVE OIL CROSTINI (V)

LEEK POTATO + MANCHEGO CROQUETTE (GF) (NF) (V)

PORK WONTONS WITH SWEET CHILLI + CORIANDER
SOY SAUCE

VEGETARIAN FRITTATA (GF) (NF) (V)

PEKING GLAZE PORK SKEWERS (GF) (NF) (DF)

FRIED TOFU WITH SWEET SOY, CHILLI, SPRING

ONION + TOASTED SESAME SEEDS (VEGAN) (GF) (DF) (V)

SPINACH + FETA FILO PASTRIES (V) (NF)

PORCINI PATE CROSTINI WITH HERB OIL (VEGAN) (DF)
(V)

(V) = VEGETARIAN
(GF) = GLUTEN FREE
(DF) = DAIRY FREE
(NF) = NUT FREE

SET MENU FOOD



PRICING

(ALL SET MENUS ARE ALTERNATE DROP ONLY)

55 PP - TWO COURSE MENU WITH TWO SELECTIONS

65 PP - THREE COURSE MENU WITH TWO SELECTIONS

ENTRÉE

MEDITERRANEAN LAMB + TABBOULEH SALAD
WITH POMEGRANATE VINAIGRETTE

SMOKED DUCK BREAST
WITH PISTACHIO COUS COUS + CHIMICHURRI

STEAMED PRAWNS
WITH MINT GREMOLATA + PEPPERED BROWN RICE

ROASTED CAULIFLOWER (VEG)
WITH SWEET ROASTED ONIONS + SPICED
CHICKPEAS, TOPPED WITH A TANGY LEMON TAHINI
DRESSING

MAINS

BEEF FILLET
SERVED WITH ROASTED COCKTAIL POTATOES,
HERBED BABY CARROTS + A THYME JUS

ATLANTIC SALMON
SERVED WITH ROSEMARY CRUSHED POTATOES,
BLISTERED TRUSS TOMATOES + A LEMON CHIVE
SAUCE

ORGANIC CHICKEN BREAST
SERVED WITH SWEET POTATO MASH, ROASTED
CAULIFLOWER + A SHALLOT INFUSED HERB VELOUTE

ROASTED PUMPKIN (VEG & VEGAN)
SERVED WITH RICOTTA, RAISINS, PINE NUTS,
PEPITAS, RED ONION & HONEY

ALL MAINS INCLUDE

LEAF SALAD WITH AGED BALSAMIC DRESSING +
CRUSTY WHITE ROLLS

DESSERT

LEMON MERINGUE TART

MUD CAKE (DAIRY FREE) (VEGAN)

STRAWBERRY CHEESECAKE (GLUTEN FREE)

OR

SHARED DESSERT (CANAPE STYLE)

CAKE SERVICE

IF YOU REQUIRE THE GALLERY TO INDIVIDUALLY CUT
+ PLATE YOUR CAKE THERE IS A FEE OF 5PP

IF YOU WOULD JUST LIKE YOUR CAKE CUT + PUT
ONTO PLATTERS THERE IS NO CHARGE

**FOR SIT DOWN SET MENU FUNCTIONS
A \$500 ROOM HIRE FEE APPLIES**

THIS COVERS EXTRA LINEN, FURNITURE AND STAFF

CONFIRMATION FORM



TERMS AND CONDITIONS

- CATERING:** All functions at the Gallery require a minimum charge on food and a minimum spend on beverages (depending on the room and day of the week, see pages 2 to 7).
- PRICING:** All prices are based on a standard 4 hour function (additional hours are charged \$100 per hour and must be confirmed prior to function).
- ENTERTAINMENT:** If are bringing in a DJ for your function the Gallery needs to know a month in advance (no smoke machines). The Gallery can also apply for a band license but only a non amplified (no speakers) acoustic guitarist and singer (no drums, electric guitar etc).
- BOOKINGS:** To confirm your booking, a deposit must be paid and agreement to our terms and conditions obtained from this page.
- PUBLIC HOLIDAYS:** Public holiday functions incur a 15% surcharge on total final bill.
- FINAL NUMBERS & FUNCTION DETAILS:** To enable us to correctly cater for your function, final numbers and function details must be confirmed 9 days prior to the function.
- PAYMENT:** All accounts are to be settled in full on or before the function date. We accept payment by means of CASH, EFTPOS, VISA, MASTERCARD and AMEX (surcharge applies for all cards). We can, by prior arrangement, accept payment by company cheque or EFT transfer. We do not accept personal cheques, nor do we invoice for later payment.
- ART:** All art in our function rooms are permanent and cannot be removed for individual functions.

- SECURITY:** Functions over 90 guests attract a security charge of \$50 per hour per guard.
- RESPONSIBILITY:** Organisers are financially responsible for any damage/breakages sustained to the Gallery or any art work in the venue by the organiser/organiser's guests, invitees or other persons attending the function. The Gallery will not accept any responsibility for the damage or loss of merchandise left prior to or after the function.

11. CANCELLATION OR MOVING A CONFIRMED BOOKING: IN THE UNFORTUNATE EVENT THAT A CONFIRMED BOOKING IS CANCELLED OR NEEDED TO BE MOVED, THE DEPOSIT IS FORFEITED.

- CLEANING:** General cleaning is included in the cost of the function. If cleaning requirements following your function are judged to be excessive, additional cleaning charges will be incurred (no candles, glitter or confetti permitted).
- PERSONS UNDER 18 YEARS OF AGE / IDENTIFICATION:** Minors are welcome on the premise when in the company of their parent. Minors are under no circumstances to attempt to purchase or consume alcohol whilst on the premises, and must vacate the premises by 11:45pm. Our staff will refuse to serve alcohol unless patrons are able to prove they are 18 years of age or above by producing suitable ID, e.g Proof of Age Card, Drivers Licence or Passport on request.
- OVERVIEW:** It is understood that the organiser will conduct the function in full compliance with The Gallery and the Liquor Licensing Laws. The Management reserves the right to exclude or eject any persons from The Gallery without liability.

BOOKING DETAILS

EVENT NAME:		CONTACT PERSON:	
POSTAL ADDRESS:			
TELEPHONE:		EMAIL:	
EVENT DATE:		ROOM/AREA:	
NO. OF GUESTS:		EVENT START TIME:	EVENT FINISH TIME:
SPECIAL CONDITIONS:			

DEPOSIT DETAILS

PLEASE CIRCLE (SURCHARGE FEES APPLY):	VISA	MASTERCARD	AMEX	EFT TRANSFER (INVOICE)
CARD NUMBER:	EXPIRY:		/	CCV:
NAME ON CARD:				
DEPOSIT	[] \$ 500 GALLERY ROOM [] \$ 1000 WAYMOUTH ROOM [] \$ 1000 THE ROOFTOP			

I, the organiser of this event, agree to all of the conditions outlined above in conditions 1 to 14.
The information that I have provided is correct.

SIGNATURE:	DATE:
------------	-------